

CERTIFICATED EMPLOYMENT APPLICATION

Gravenstein Union School District

3840 Twig Avenue

Sebastopol, CA 95472

707-823-7008

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or handicap.

Materials needed for a complete application: Cover letter focusing on the required qualifications, resume, three current employment related letters of reference, copy of transcripts, and district application.

AN EQUAL OPPORTUNITY EMPLOYER

Name: _____

Address: _____ City _____ ST ___ Zip _____

Home Phone _____ Message Phone _____

Social Security Number _____ Position Applying For _____

Is there any additional information relative to change of name, use of an assumed name, or nick name necessary to enable the district to check on your work and education record? If so, please explain: _____

CALIFORNIA CREDENTIALS NOW HELD:

Type _____ Expires _____

Type _____ Expires _____

Type _____ Expires _____

California Credential applied for, but not yet received: _____

Have you passed the CBEST? Yes _____ Date _____ No _____ Exempt _____

If exempt, please explain _____

EDUCATION:

School Name & Location	Semester Hours	Degree/Diploma	Major	Minor	Dates

TEACHING EXPERIENCE:

School Name	Address	Grade/Subjects	Dates	Name of Supervisor	Telephone

OTHER SCHOOL RELATED WORK EXPERIENCE:

Employer Name, Address, Telephone	Description of Work	Dates

REFERENCES: (Past or current supervisors relative to experience)

Name	Relationship	Address	Telephone Home & Work

Moral turpitude is an act of baseness, vileness or depravity in the private and social duties which a person owes another member of society or social in general and which are contrary to the accepted rule of right and duty between persons, including, but not limited to theft, attempted theft, murder, rape, swindling and indecency with a minor. Have you ever been convicted of a felony or any offense involving moral turpitude? Yes _____ No _____

CONVICTION IS NOT AN AUTOMATIC BAR TO EMPLOYMENT

Have you ever been involuntarily terminated or asked to resign from another school district?

_____ Yes _____ No

If so, please give the name of the district and the date and the reason for the termination or request for resignation. _____

List any physical condition which might limit your ability to perform the job for which you are applying?

Can you, after employment, submit verification of your legal right to work in the United States? _____

AGREEMENT

I hereby certify that the above information is, to the best of my knowledge true, accurate and complete. Any misrepresentations or willful omissions of fact shall be sufficient cause for disqualification of this application or termination of employment. Furthermore, it is understood that this application and records become the property of the district, which reserves the right to accept or reject it. I further agree to observe all rules and regulations, and policies of the district now in force and effect or as they may change during my employment if I am employed by the district.

I hereby authorize the district to conduct work history, personal reference or police record inquiries to determine my acceptability for employment.

Signature of Applicant

Date

The Board of Education of Gravenstein Union School District by policy subscribes to equal employment opportunity for all applicants regardless of race, creed, color, national origin or sex. Complaints regarding discrimination should be filed with the District Superintendent. Employment with the Gravenstein Union School District is subject to a loyalty oath, a negative tuberculin test or X -ray, and fingerprinting.

SEND APPLICATION PACKET TO:
Gravenstein Union School District
3840 Twig Avenue
Sebastopol, CA 95472

Superintendent: Linda LaMarre
Telephone 707-823-2108
Fax: 707-823-2108
Website: www.grav.k12.ca.us